

Student & Parent Handbook

2017 - 2018



Delta Kings

At Stagg we show...

Personal responsibility

Respect

Initiative

Determination

Excellence

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TO ALL STAGG HIGH SCHOOL STAKEHOLDERS

MISSION AND VISION

Every school district has a responsibility to provide the learners a safe, orderly environment in which optimum learning can take place. In doing so, the rights of all individuals must be considered, but no group or individuals may be favored over another. It is the intent of the Stockton Unified School District Board to establish fair, reasonable and consistent rules for student behavior on all campuses.

This handbook was developed to provide guidelines for acceptable behavior and desirable expectations from every individual attending our schools. It is also a commitment to not let disruptive and negative actions deprive any students from receiving the best possible educational experience. We believe that students who obey rules, respect others, and take responsibility for learning contribute to the positive climate necessary for each person to experience success each day.

Sincerely,
Mr. Andre Phillips
Principal



Mission

The mission of Stagg High School is to provide students with a structured, supportive, rigorous learning environment that will enable them to be successful in college and post-secondary careers.

Vision

Stagg High School strives to offer opportunities to our students that will promote a sense of PRIDE and engage them in challenging learning experiences. These experiences will guide them to become productive and involved members of our community. Stagg is committed to preparing students for college and/or post-secondary careers by developing the skills necessary to meet the demands of the 21st century.

We show Stagg PRIDE inside by:

- Taking **Personal Responsibility** by having good attendance, meeting school and classroom expectations, and by designing and completing a 4 year plan.
- Showing **Respect** to others by valuing their opinions and working with them to solve problems together.
- Taking **Initiative** by taking on leadership roles, complete tasks, help others, and push ourselves to achieve more.
- Having **Determination** by working through challenges and seeking out resources to help us succeed.
- Striving for **Excellence** by doing our best in all we do both academically and personally.

Stagg Pride...Inside!

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ORIENTATION SCHEDULE

<p>9th Grade (Freshmen only) Orientation</p> <p>REGISTRATION FORMS, EMERGENCY CARDS AND LUNCH APPLICATIONS MUST BE COMPLETED AND TURNED IN BEFORE RECEIVING A SCHEDULE.</p>	<p>Monday July 31, 2017 (8:00am, 9:00am, 10:00am, 11:00am)</p> <p>All <u>freshman</u> report to Stagg High school according to the schedule below by last names: A-G – 8:00am H-M – 9:00am N-R - 10:00am S-Z - 11:00am</p> <p>Presentations will be given at the designated times in the theatre. Presentations cover discipline and policies through Stagg’s Parent and Student Handbook. It will be approximately 20 minutes in length. After the presentation students will receive a campus tour hosted by PLUS program, purchase PE uniforms, have an opportunity to sign up for athletics, receive information regarding career, bus passes, campus activities and receive ID cards, textbooks and schedules.</p>
<p>Seniors Juniors Sophomores Orientation days and times</p> <p>REGISTRATION FORMS, EMERGENCY CARDS AND LUNCH APPLICATIONS MUST BE COMPLETED AND TURNED IN BEFORE RECEIVING A SCHEDULE.</p>	<p>Tuesday August 1, 2017 (8:00 a.m. – 9:30 a.m.)</p> <ul style="list-style-type: none"> • All <u>seniors</u> report to Stagg High school. Students will purchase PE uniforms, opportunity to sign up for athletics, receive information regarding career, Bus passes, campus activities and receive ID cards, textbooks and schedules. <p>Tuesday August 1, 2017 (10:30 a.m. – 12 p.m.)</p> <ul style="list-style-type: none"> • All <u>juniors</u> report to Stagg High school. Students will purchase PE uniforms, opportunity to sign up for athletics, receive information regarding career, Bus passes, campus activities and receive ID cards, textbooks and schedules. <p>Tuesday August 1, 2017 (1:00 p.m. – 2:30 p.m.)</p> <ul style="list-style-type: none"> • All <u>sophomores</u> report to Stagg High school. Students will purchase PE uniforms, opportunity to sign up for athletics, receive information regarding career, Bus passes, campus activities and receive ID cards, textbooks and schedules.
<p>First Day of School</p>	<p>Tuesday, Aug. 8th First bell rings at 7:20am</p> <ul style="list-style-type: none"> • Students must bring the schedule they received from orientation to class on the first day of school. STUDENTS MUST HAVE SCHEDULE TO ATTEND ALL CLASSES. • If you were unable to pick up your schedule at orientation, report to the small gym beginning at 7:00am. <p>New Enrollments/Not Registered will report to the library to begin registration process beginning at 7:30am.</p>

Contact and Directory Phone Numbers

To contact any of the individuals or departments listed, dial the main office then enter the extension (x) when prompted to do so.

Main Office (209) 933-7445

ADMINISTRATION

Principal

Mr. Andre Phillips x8454

Assistant Principal

Mrs. Felicia Bailey-Carr x8452

Mr. Richard Capello x8458

Ms. Linda Roberts x8456

Mrs. Megan Russo x8457

Public Safety Academy

COUNSELORS

TBA

A-B & EL x8465

Mrs. Wirzberger

C-J & PSA x8477

Mrs. Klopstock

K-Q & IWEN x8474

Mr. Kevin Oki x8465

R-Z & AVID

Students are assigned counselors based on their last names as indicated above.

Other Offices

School Secretary x8453

Discipline Office x8451

Attendance x8462

Career Center x8479

Healthy Start x8485

Athletics x8517

Registration x8516

Cafeteria x8466

Work Experience x8508

ASB Account Tech x8504

BELL SCHEDULES

SCHEDULES

Monday, Wednesday, Thursday, Friday

Period 1	7:25 - 8:23
Period 2	8:29 - 9:27
Period 3	9:33 - 10:31
Period 4	10:37 - 11:35
Lunch	11:35 - 12:05
Period 5	12:11 - 1:09
Period 6	1:15 - 2:13

Tuesdays/Minimum Days Schedule

Period 1	7:25 - 8:04
Period 2	8:10 - 8:49
Period 3	8:55 - 9:34
Period 4	9:40 - 10:19
Period 5	10:25 - 11:04
Period 6	11:10 - 11:49
Lunch/Release	11:55 - 12:30

*Every other Tuesday is designated Minimum day.
See school calendar/website for specific dates.

Finals Schedule - Minimum Days

Period 1-3-5	7:25-9:30
Break	9:30-9:40
Period 2-4-6	9:45-11:50
Lunch/Release	11:55-12:30

**Finals schedule may be adjusted

COUNSELING INFORMATION

Graduation Requirements

Students must successfully complete these minimum subjects and credit requirements to earn a high school diploma:

1. Credits:

- Students will earn a minimum of 210 credits in grades 9-12 courses.
- Students will receive 5 credits for each semester of a class they successfully complete.

3. Credits must be earned according to the categories below:

Course of Studies	Credit Hours	Years
English	40	4 years
Social Studies	30	3 years
Mathematics	20	2 years
Science	20	2 years
Physical Education	20	2 years
Fine Arts/World Language	10	1 year
Electives	70	

COUNSELING INFORMATION

How to Calculate Your GPA

Use the current semester final grades.

1. Multiply attempted credits by points = total column

Point System: **A= 4, B= 3, C= 2, D= 1, F= 0, NM= 0**

2. Add attempted credits and total columns separately
3. Divide total earned by number of attempted credits. This gives the GPA.

Course	Final Grade	Credit Attempted	Points	Total
English	A	5	4	20
Algebra I	B	5	3	15
Earth Science	B	5	3	15
Spanish I	C	5	2	10
Art	A	5	4	20
PE	A	5	4	20
Total Earned		30		100

Attempted Credits = 30 Total Earned = 100 $100 \div 30 = 3.33$

GPA = 3.33

University of California & California State University Entrance Requirements

History/Social Science: History/Social Science courses, including 1 year of U.S. History/ Government, and 1 year of World History, Cultures, and Geography. (2 years required)

English: Composition, Literature, etc. (4 years required)

Mathematics: Algebra 1, Geometry, and Algebra II. (3 years required; 4 recommended)

Laboratory Science: 2 years of laboratory science providing fundamental knowledge in at least two of these three areas: Biology, Chemistry, and Physics. (2 years required; 3 recommended)

Foreign Language: Spanish, French, German, etc. (2 years of same lang. required; 3 recommended)

Visual/Performing Arts: (1 year)

College Preparatory Electives: 1 year in addition to those required above, chosen from the following areas: visual and performing arts, history, social science, English, advanced mathematics, laboratory science and language other than English. (1 year required).

Counseling Information

COUNSELING SERVICES

Counselors provide a large number of services for students. The following is a brief listing of some of those services offered:

- Progress Reports
- Tutoring programs
- Study Skills support
- Parent/Student Conferences
- Referral for Special Ed.
- Crisis counseling
- Intervention Referrals
- Career Information
- Scholarship information
- Financial aid assistance and workshops
- At-risk counseling
- Individual graduation plan meetings with each student
- Program Changes
- Credit Recovery

Progress Reports

Teachers will prepare progress reports for mailing midway through each quarter for all students as soon it becomes evident a student is in danger of failing. If a student's average falls to failing at any time during the last week of each quarter, progress reports must be sent.

Report Cards

Report cards will be mailed out at the end of each quarter. Students entering school for the first time after the start of the school year must be in school at least 4 weeks prior to the date report cards are issued to be entitled to a grade.

Tutorials/ Homework Center

After school tutoring services with computer access is available Monday, Wednesday and Thursdays in the library from 2:30-4:00pm. Textbooks, computers, teacher support are available. Students may attend tutoring voluntarily and work independently or in small groups; however teachers, administrators, or parents may refer students as well. These tutorials are meant to help students maintain an acceptable level of achievement. Contact your student's counselor for information regarding tutoring services.

Counseling Information

Academic Dishonesty

Stagg expects students to respect the educational purpose underlying all school activities. All students need to prove to themselves that they can do successful work as a result of their own efforts. It is expected that students will not cheat, lie, or plagiarize. Teachers will not ignore or condone cheating and anyone cheating will be penalized.

ParentVue = Tool to monitor your child's attendance and grades.

1. Obtain Parent Activation Key Letter (See Counselor or Registrar)
2. <https://stockton.usd.net>
3. Click on Activate My Account
4. Read Privacy Statement and click "I accept"
5. Enter Parent Activation Key Letter
6. Type User name and password

ALTERNATIVE PATHWAYS

Stockton High

209-933-7365

22 S. Van Buren, Stockton 95203

Jane Fredrick

209-933-7340

1141 E. Weber Ave Stockton 95205

Students are referred to this program through the SARB (School Attendance Review Board) process.

Adults 18 years of age and older

Stockton School for Adults

209-933-7455

1525 Pacific Ave, Stockton

Programs include:

- High School Course Credits
- GED test preparation

CREDIT DEFICIENCY

Credit deficient students (and their parents) will be notified by their school counselor of their progress towards graduation. Students and their parents will be informed of alternative programs and district approved ways to earn credits. This may include adult school, summer programs, credit recovery opportunities, or work experience. Each student's transcript will be evaluated and the most appropriate path will be discussed with their counselor and parent.

Counseling Information

Course Change Policy

Students may request for course changes within the first 10 days of school and the first 10 days of the semester.

Request to change a course form may be obtained from the counseling department before school, during lunch and after school. Counselors will review the request.

If the change is possible, the counselor will let the student know of the new schedule.

After the 10th day of school, all requests must be approved by an administrator. Upon entering the new course, students will have to make up all coursework and show mastery in order to receive credit.

Students will not be allowed course changes based on teacher preference!

GRADE CHANGE POLICY:

Requests for grade changes must be submitted no later than 10 days after a semester grade has been issued. Acceptable reasons for requesting a grade change are only for clerical or mechanical errors.

Please see your counselor during non-class hours or submit a Request to See Your Counselor Form.

Transcripts: Official transcripts may be requested through the registration office by completing a request form before school, lunch, or afterschool. Please allow 48 hours for processing and at least 5 business days for transcript requests to colleges/universities.

INTERNET POLICY

Having internet technology means greater responsibility from our students. In order to use the Internet, students must have an ID card. Students caught using the Internet without permission or accessing information of an illegal, inappropriate, or unauthorized nature will be disciplined and lose their Internet privileges.

REQUEST TO SEE COUNSELOR

Fill out a "Request to See Counselor" form located at the entrance of the counseling department. Forms are to be completed during student break, lunch or afterschool. Drop the form into counselor's box and they will call you in when available.

Athletics Department

Dear Parents/Guardians,

Athletics is vital to the holistic development of young student-athletes. It helps foster their physical, social and emotional health. The benefits of athletics reach beyond the impact of the physical well-being of the student. In addition to that, athletics simultaneously creates a foundation of essential life-skills that will help promote great character and leadership.

Athletics and sports are excellent ways to grow emotionally as individuals. As a graduate of Stagg High school, I know that athletics played a major role in helping myself prepare for college and post-high school adult life. While playing sports in high school, I've endured valuable lessons from my coaches and from the competitions I participated in. Some of the valuable skills I've learned are as follows: time management, problem solving, determination, delegation, motivation, team building, and perseverance.

Athletics and athletic competition are important, but *academics* take precedence over athletic participation. The Athletic Director works closely with the administration/faculty to ensure that student-athletes maintain their academic standing in order to remain eligible to participate in athletics. In addition to supporting your child's athletic endeavors, the athletic department staff is committed to improving the quality of their high school experience.

As a parent of a student-athlete at our school, I would like for you to take some goals into consideration:

- Valuing academic goals just as much as athletic ones;
- Encourage good sportsmanship by demonstrating positive support for all players, coaches and officials at every game, practice or other high school sporting events;
- Reminding our students to work equally hard as a student and as an athlete;
- Learn, understand, and respect the rules of the game, the officials who administer them and their decisions;
- Placing the emotional and physical well-being of our students ahead of a personal desire to win;
- Lastly, making the high school athletic experience a positive one.

I believe by working together in cohesion toward the same goal, we can achieve great success in our athletic program and help maximize the potential for them to learn both academically and in athletics. These student-athletes are getting ready to embark on a journey with endless possibilities of life, learning, and appreciation for individuals in their community. It is our job to provide a consummate support group for our student-athlete to reach their highest potential.

We look forward to serving you and our student-athlete in the year ahead, and appreciate you for your continued support.

Sincerely,

Hung Nguyen
Athletic Director
Stagg High School

ATHLETICS DEPARTMENT

SPORTS PHYSICAL

All sports physicals are available in our Healthy Start Clinic at A.A. Stagg High School. It is located directly south of the main gymnasium in room E-2. If you have any questions or you would like to make an appointment, you can contact Healthy Start @ (209) 933-7445 ext. 8485. Athletes must **TAKE AND PASS** a physical in order to participate in all sports. There is no fee for the physical through our Healthy Start Clinic.

SPORTS LIST:

Fall	Winter	Spring
Cheerleading	Basketball	Badminton
Cross Country	Wrestling	Baseball
Golf – Girls	Soccer – Boys/Girls	Golf – Boys
Football		Softball
Tennis – Girls		Swim
Volleyball		Tennis - Boys
Water Polo		Track & Field

PRACTICE: First day of official practice:

Fall	Winter	Spring
8/7/17	11/6/17	2/5/18

ELIGIBILITY

To be eligible for any team, the student must meet CIF, SUSD and Stagg High School eligibility requirements. SUSD and the State of California require a Grade Point Average (GPA) of 2.00 and the student athlete must maintain credits towards graduation. Eligibility will be checked each semester.

GAME ADMISSION FEES:

Admission is charged at ALL home sporting events at Stagg High School. General admission price is \$6.00 for adults and \$3.00 for students and senior citizens. Children under the age of five and current SUSD employees are free.

The Athletic Department at A.A. Stagg High School strongly encourages all interested students to participate in athletics.

If you have questions regarding any sport please contact the athletic office @ (209) 933-7445 ext. 8517 or visit our website at <http://ashs-susd-ca.schoolloop.com/athletics>.

Attendance

Excused Absences

- Personal injury/illness
- Medical/Dental appointments
- Court Appearances
- Bereavement in immediate family
- School sponsored activity
- College Visits (3 Maximum)

Parents are strongly encouraged to schedule medical/dental appointments after school hours. Students are encouraged to return to school if appointments are during the school day. Students shall be given the opportunity to make up school work missed because of an excused absence and shall receive full credit for work that is turned in according to a reasonable make-up schedule. (Education Code 48205) At the teacher's discretion, time limits may be extended.

Unexcused Absences

- Car trouble
- Oversleeping
- Cutting School
- Vacations
- Suspensions Students on suspension are eligible under Ed. Code 48900 to makeup all assigned during his/her absence.

Students who miss school work because of unexcused absences shall be given the opportunity to make up missed work. If you have a question regarding an absence being unexcused, see your assistant principal for clarification.

Parents are strongly encouraged to not schedule vacations during the school year.

It is the student's responsibility to contact his/her teacher to arrange for make-up work and a timeline for completion.

Automated Calling

Our automated dialing system calls home nightly for absences of one or more periods, unless cleared ahead of time.

GOOD ATTENDANCE is key to satisfactory academic progress and career preparation. Parents are reminded that it is their responsibility to see that their student attend school. Any time a student has an absence, it must be cleared by the parent sending a note or calling the attendance office when their student returns to school.

Notes must include the following:

- Student's first and last name
- ID number
- Date of absence
- Reason for absence
- Parent signature

Students have 5 days to clear their absences. If a student will be arriving late to school, a note must be sent with the student, so the tardy may be cleared. Detention is assigned to students arriving late without a note.

CHECK OUT PROCEDURES

Students with medical/dental appointments or leaving for any other personal reason must bring a note from a parent/guardian that includes date, reason, and time for leaving to the Attendance Office to obtain a Permit to Leave. Permits to leave are also issued when a student is ill and going home. If the student is to return the same day, he/she is to bring the Permit to Leave back to Attendance Office to check in and receive an admit slip to class.

Any student leaving campus without a Permit to leave will be considered truant.

Attendance

Pre-Arranged Absences

Pre-arranged absences will not be granted for family vacation absences. For other pre-arranged absences, a form must be filled out at least five (5) days prior to the absence. Examples of approved pre-arranged absences are: Religious Holidays, camps, court dates, funerals (immediate family), family business, or personal necessity. Administrative signature must be obtained prior to teacher signatures.

HALL PASSES

During school hours, if a student needs to leave any assigned classroom, they must be given permission by their assigned teacher and issued an official Stagg Hall Pass. Hall passes will not be issued 15 minutes before class ends and 15 minutes after class begins.

Only Office Assistants may be issued a badge for the period they are assigned.

Absences Due to School Activity

No academic penalty shall be issued due to absences for a school sponsored activity. Work due on the day of absence is expected to be turned in on or before the day the absence occurs unless other arrangements have been made by the student and teacher.

Every effort must be made by the student to get assignments completed and turned in prior to the known absence.

Poor Attendance

1. Parent notification and truancy letters
2. Referral for a parent conference
3. Referral to SARB
4. Referral to district attorney
5. Medical note required from a doctor for all absences
6. Alternative education placement possible

Security cameras are placed throughout the campus. Cameras are recording at all times and monitored by SUSD Police.

* **The purpose of cameras is to increase student safety and decrease vandalism.**

TARDY POLICY

The staff at Stagg High School firmly believe that being on time is an important life and job skill. What does it mean to be ON TIME? Being on time to class means being inside the classroom. Students are either on time to class or will need to report to M-1 or a CSM for a Tardy Slip in order to enter class. Students may also be issued an afterschool detention for excessive tardies.

HEALTHY START CENTER

When your child is feeling ill please encourage them to go to the Health Center. The California Disease Control (CDC) is requiring school districts to report cases of flu, so we are checking students for temperature, sore throat and cough. The Health Clerk can then pull the emergency card for contacts and make the phone call. Students are prohibited from making phone calls on their cell phones in accordance to District Policy (Education Code 48901.5).

Services Offered at Healthy Start:

Treatment of minor injury/illness
Anger Management
Smoking Cessation
Substance Abuse Counseling
Individual Counseling
Peer Counseling
Conflict Mediation
Outreach Referral Source
Family Planning Services
Sport Athletic Physicals

Emergency Cards

In order to communicate with parents or guardians in case of an emergency, district staff shall solicit specific information at the beginning of each school year. **Notifications of changes in this information shall be the responsibility of the parent or guardian.** The following emergency information shall be provided by the student's parent or guardian:

- The home address and telephone numbers(s) of the parent or guardian and student.
- The work phone number of the parent or guardian.
- The name and telephone numbers of two relatives or friends who are authorized by the parent to care for the student in cases of emergency when the parent cannot be reached.
- The name of a local physician or health care provider to call in case of emergency.
- Parent signature on the emergency card.

Please list any unique health problem such as asthma, severe allergic reactions, seizures, heart problems and so forth. Our school nurse can consult the parent and develop a plan for the specific health issue.

HEALTHY START CENTER



Medication at School

In compliance with Educational Code 49423, no medication will be administered at school without meeting the following requirements:

1. A written order from a Physician detailing the name of the drug, dosage, and time-interval the medication are to be taken.
2. Written permission from the Parent or Guardian of the student requesting the school comply with the Physician's order.
3. The medication must be furnished in its pharmacy labeled bottle or in an original pharmacy labeled injection medication kit.
4. Only trained medical staff may administer medication kept in the Health Center.

Parents can pick up "Medication to be Dispensed" forms at the Health Center or on line at Stockton Unified School District's web page under the Health Services icon.

PHYSICALS FOR ATHLETES

Students playing sports will need to be cleared by a Physician to play for the school year. The physical is good for one year from the date performed. If your student does not have their own doctor they can make an appointment at Healthy Start for a free physical. They can pick up the parent permission slip and health history form in the Health Center. Both forms need to be completed and signed by parent or guardian and returned to the Health Center. If you have questions, please contact the Health Center at (209)933-7445 Ext. 8509.

CONFLICT MEDIATION PROGRAM

Mission: The mission of the Stagg High School Student Conflict Mediation Program is to create and maintain a positive and peaceful school culture that emphasizes appropriate and reasonable alternatives to violence and other campus conflicts.

Goals:

1. Identify and resolve conflicts on campus using training and strategies for appropriate engagement and resolution.
2. The trained students are to serve as peacekeepers by maintaining an awareness of campus activity and promoting positive school culture.

Trained student conflict mediators are ready to help their peers find peaceful solutions to everyday problems on a high school campus. Students can self-refer or be referred by school staff. Everything in the mediation is kept confidential unless there is a danger of harm or abuse.

Behavior Guidelines/Student Conduct

DRESS CODE

School Board Policy # 5132: The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

Stagg High School Policy – The following items violate the established Dress Code:

- Red or Royal Blue
- Sagging pants
- Excessive holes in jeans or pants or shorts
- Spiked or studded items (altered or not)
- Wallet style or other chains
- Spaghetti straps, halter tops, tank shirts, shirts with bra straps showing or bare midriff exposed
- Athletic/Sports Jerseys of any kind or team (except for Stagg High School Team Jerseys)
- Any gang related clothing or items
- Any clothing that covers the face
- Pajamas or slippers (house shoes)

****Student attire that is deemed inappropriate is at the discretion of the administration.**

Consequences:

1st Offense: Documented warning. Item will be confiscated and released* to the student after school

2nd Offense: Documented warning. Item will be confiscated and released* to a parent/emergency contact person.

3rd + Offense: Documented warning and possible disciplinary action. Item will be confiscated and held until the end of the Semester and then released* to a parent/emergency contact person.

*Excludes items containing tagging, bandanas, and gang related items including but not limited to red/blue belts, buckles, shoelaces, hats, etc.

Students who habitually violate the Dress Code will be considered defiant and may be suspended as per California Education Code and SUSD Board Policy.

Confiscated items will be held in M-1 for 30days. After 30-days they will be donated to charity (item's being held until the end of the semester will be donated 30-days after the end of the semester).

Clean Campus

At Stagg High School, we are proud of our facilities and grounds. We will work hard to keep our campus litter free. No food or drinks are allowed in the theatre, student center, classrooms or gym.

Behavior Guidelines/Student Conduct

In School Suspension (ISS) Temporary assignment to an on-campus class (ISS) is an alternative to off-campus suspension. ISS may be imposed for part of a day or for one or more days. The student is removed from the regular classroom setting and is assigned to a location isolated from classmates. Class assignments will be given to a student placed in an ISS. The parent will be notified.

Stockton Unified School District Board of Trustees has adopted a "TWO FIGHT" rule which stipulates that any student who is involved in two (2) fights during the same school year or three (3) fights in their high school career shall be recommended for expulsion. Any fight will result in social probation of 45 days. Stagg High School will impose severe consequences as outlined by Board Policy and California Education Code.

After School Detention

Detention may be assigned by School Authority (Campus Security Monitors or Administration). The 30 minutes of disciplinary time are served on Monday through Friday only. They may be served at lunch if prior approval is given by an Administrator, but they are usually served after school. Students must arrive on time, bring school work and remain quiet while serving. Failure to serve Detention results in escalating disciplinary action taken by a School Administrator to include In School Suspension.

Cell Phone Policy Cell Phones are to be turned off and out of sight during class times and passing periods. They may use it before school and during lunch. **Stagg Electronics Policy - CA Ed Code:** Electronics that are heard, seen or cause a distraction or disruption will be confiscated and turned in to the Discipline Office. However, cell phones may be used at teacher discretion to enhance educational experience in the classroom. **Students who habitually bring electronic devices to school will be considered defiant and may be suspended as per California Education Code and SUSD Board Policy.** Stagg High School and Stockton Unified School District are NOT responsible for the loss and/or theft of any of these types of devices.

ID CARDS

It is mandatory for all students to get their ID cards at the start of the school year. ID cards are required for the following:

- To check out school books
- To receive lunch in the cafeteria
- To attend school sponsored activities
- For identification purpose; Safety

Students must wear their ID's at all times during the school day and at all school related events. There is a \$5 charge to replace a lost or stolen ID card. They may be purchased through the textbook office during break/lunch. Any financial hardships may be referred to an administrator.

Behavior Guidelines/Student Conduct

Out of School Suspension

A suspension results in the student being prohibited from attending school, participating in school activities, and being on the school grounds during the suspension period.

Gambling such as flipping or pitching coins, rolling dice, etc. is not permitted at school and is a violation of the law!

Social Probation - Students on Social Probation may not attend any school related event for 45 school days. A school related event is any school sponsored activity that occurs outside of regular school hours. Events may include: athletic events, band, choir, drama, cheerleading, dances, after school rallies, club activities and graduation ceremonies. Students involved in any fight may include social probation.

Expulsion means the permanent withdrawal of the privilege of attending any school in the district, unless the Governing Board reinstates that privilege. A recommendation for expulsions would be made by a hearing officer after the appropriate due process hearing. Only the Governing Board can expel a student. The student's parent will be notified in writing that expulsion is recommended. Notification will include instructions regarding due process procedures. During any expulsion, a student is not permitted on district property or at district functions/events.

Gang Activity Policy

Gang activity is a dangerous and is not healthy or safe for students. Wearing or displaying any clothing, symbol, or logo that denotes gang activity or affiliation is prohibited on school grounds and at school activities, on and off campus. Any attire or symbols including but not limited to, any item of clothing, jewelry, accessory, notebook, book bag, textbooks, or logo which symbolizes, denotes, or signifies by the nature of its color, design, arrangement, representation, trademark, or any other attribute to gang affiliation will be confiscated. Students will be disciplined according to school and district policies.

Drug Sniffing Dogs:

Stagg participates in the use of detection dogs to provide a deterrent for the possession of contraband items on campus. There will be routine random inspections of areas such as: lockers, gym areas, backpacks, cars and rooms. The ultimate goal of the program is to assist in providing a safe learning environment and campus that is free from contraband items.

SUSD Police Officer:

An officer is assigned to Stagg High School. The officer has experience in patrol, investigations, and other law enforcement activities providing many valuable resources to our school.

Behavior Guidelines/Student Conduct

Student Conduct Assemblies/Rallies

1. Students are to remain in assemblies and rallies until the program ends.
2. Students must be on time.
3. All school rules apply and will be enforced.
4. Whistling and shouting are not acceptable.
5. Failure to abide by proper conduct standards will result in disciplinary action and removal from program.

SUSPENSION by TEACHER: (Ed.Code 48910): A teacher may suspend a student from his/her class for any of the acts enumerated in Section 48900 (Defiance), for the day of the offense and the following day. The teacher shall ask the parent or guardian of the pupil to attend a parent-teacher conference regarding the suspension.

TOBACCO, ALCOHOL AND DRUGS

Stagg High School recognizes that substance abuse is a problem in society which adversely affects the student's ability to achieve to their highest potential. Consequently, the use of tobacco, alcohol, or controlled substance by students and adults is prohibited at Stagg. Further, any attire, symbol, or paraphernalia that displays a logo or message relating to tobacco, alcohol or a controlled substance may not be worn on campus or at school related activities.

Minimum consequences for alcohol and controlled substances include counseling interventions and social probation.

Maximum consequences may include the above plus ISS, out of school suspension and notification to law enforcement officials.

Student's Search and Seizure

School officials may search students and their property when there are reasonable grounds or suspicion that the search may uncover evidence that the student is violating the law or rules of the school. Searches for the location of controlled substances, alcohol, intoxicants of any kind, knives, firearms, explosives, dangerous objects, drug paraphernalia, stolen property are matters relating to the health and safety of students and staff and may be regarded as reasonable purposes for inspection by school personnel.

Inspections may be unannounced, random and at the discretion of school officials or at the discretion of the Superintendent.

Behavior Guidelines/Student Conduct

CONDUCT CODE VIOLATIONS AND CONSEQUENCES

Suspension and Expulsion:

Violation of the following sections of the California Education Code Section 48900 and 48915 are grounds for either suspension and/or expulsion from the district:

- a. Caused, attempted to cause, or threatened to cause physical injury to another person
- b. Willful use of force/violence on another
- c. Possessed, sold, furnished, or used explosives, dangerous objects, or weapons including knives and firearms
- d. Unlawfully offered, possessed, used, sold, or furnished or been under influence of alcohol or intoxicant of any controlled substance
- e. Attempted to commit robbery or extortion
- f. Sexual harassment that has a negative impact on an individual that creates an intimidating, hostile, or offensive educational environment
- g. Intentional harassment, assault or battery or threat upon any school employee or students
- h. Making terrorist threats against school officials or school property
- i. Brandishing a knife at another person

Violations of the following sections of the California Education Code Section 48900 are ground for Interventions upon the 1st offense. Subsequent offenses will result in either suspension and/or expulsion from the district:

- a. Attempted or actual damage of school or private property
- b. Attempted or actual theft of school or private property
- c. Possessed or used tobacco products
- d. Committed obscene act, habitual profanity or vulgarity
- e. Offered or possessed drug paraphernalia
- f. Disrupted school activities or willfully defied school authorities
- g. Knowingly received stolen property
- h. Possession of imitation firearm
- i. Attempted or committed sexual assault or battery
- j. Threatened or harassed a witness
- k. Offered, arranged to sell, or sold SOMA
- l. Engaged in or attempted to engage in hazing
- m. Engaged in act of bullying, not limited to means of an electronic act



Students are deemed to be under the jurisdiction of the school in the following circumstances: during, or while going to or coming from school sponsored activities; while on school grounds; going to or coming from school; during lunch, on or off campus

Disciplinary actions or interventions may include, but are not limited to, any of the following: Student warning, parent conference, referral to counselor, referral to Healthy Start Center, campus beautification, loss of privileges, lunch or afterschool detention, behavior contracts, In school suspensions, out of school suspensions, expulsions, transfer to an alternative school program, notice to law enforcement agencies

Student General Information

Daily Bulletin

Announcements are made on Mondays. Students are encouraged to listen and watch the bulletin to keep up on campus happenings.

Work Permits: All students under the age of 18 must obtain a work permit in order to be employed. Students requesting a permit must be eligible and should see the Work Experience Teacher in the Main Office.

Lost and Found

*Look for items in M-1

Fundraising/Food Sales

*Fundraising involving food sales is permitted only through club membership and must be approved through Associated Student Body and an advisor. Food sales for individual profit is prohibited and subject to reporting to law enforcement.

P.E. UNIFORM and LOCKERS

Prices are listed below:

Shorts -	\$15.00
T-Shirts -	\$10-13.00
Locks -	\$5-6.00
Sweat Pants	\$15-20.00
Sweat Shirts	\$15-20.00

Payment can be made by **CASH ONLY**. If you have questions, please contact the P.E. office at (209) 933-7445 ext. 8492 / 8493.

Student Parking: Designated parking areas are Rosemarie and West parking lots.

Quarterly Royal Assemblies

We recognize when students are achieving academic success or modeling positive behaviors (attendance). If students achieve 3.0 GPA and above the school year, they will be invited to celebrate at the end of the quarter. Qualified students will receive a certificate, join in the rally celebration and have an opportunity to earn the following:

- Gift Cards
- Off campus lunch pass
- Student store items
- Dance passes/athletic game passes
- Ticket to prom
- Stagg T-Shirt or other apparel
- Electronics

RTD BUS PASSES

The purchase of a RTD bus pass is the sole responsibility of all Stagg High School parents and students unless: the student and his/her family resides 3.1 miles or more from the school site. The Stockton Unified School District will determine which students qualify and will be provided such free bus passes and RTD transportation. Students receiving this free transportation need to know this is a privilege that can be revoked for safety or behavioral reasons should said student violate RTD or SUSD policies pertaining to riding buses.

Student General Information

Cafeteria, Free or Reduced Lunch

The cafeteria will be opened before school and during both lunches. It will provide food services to those students wishing to purchase food. A Free & Reduced Lunch application will be available in the cafeteria but also placed in the Opening of School packet. All Free & Reduced Lunch applications incorrectly completed will be returned to the applicant. For more information, contact the Stagg High School Main Office. All food purchase requires possession of a valid Stagg High School student I.D. card.

VISITOR POLICY

All visitors to the campus must sign in at the front office and be cleared to receive a visitor's pass. All persons on campus not on official school business will be handled as trespassers and cited by the police. Stagg welcomes parents to visit. Please notify the school one day in advance to allow for teacher notification.

Students are not allowed to bring visitors or siblings or recent graduates on campus during school hours.

Homework Requests

Contact the Counseling Department if your child will be out for 3 or more days to request for homework. All homework will be ready for pick up in the afternoon of the following day in the counseling office.

Uniform Complaint Policy

Any person, including parent or guardian may file a complaint alleging a violation of law, policy, or regulation governing educational programs. To file a complaint, see our school secretary in the main office for a form and procedures.

TEXTBOOKS

Are the property of Stockton Unified School District and are provided "on loan" to students. Education Code, Section 48909, states that "the parent or guardian of a minor shall be liable to a school district for all property belonging to a school district loaned to a minor." Students are responsible for their texts including any damages that occur. Textbooks will be checked out during orientation, on the first day of school or during a class schedule.

Military Recruiters

Federal legislation requires schools to provide military recruiters a list of contact information for our juniors and seniors every year. This list includes name, address, and phone number and is used by our local recruiters to provide information to our students about career and educational opportunities in the military. You have the right to request that your child's information not be released by Stagg High to military recruiters for contact purposes. Please pick up a form in registration if you do not want military recruiters to contact your child.

Student General Information

Clubs on Campus

We believe that students being involved in activities outside the classroom perform better academically in the classroom. We encourage you to get involved in any of the offered clubs listed below or talk with Mr. Berg or Ms. Lugo about starting up a new club.

Spanish	Christian	Key Club	National Honors Society
Band	Orchestra	Mesa	LGBT
French	PLUS	Drama/Thespians	Science Club
Yearbook	Encore	Badminton	Filipino Club

*There are many more clubs not listed; See Mr. Berg or a leadership student for details.

Stagg High School Dance Rules

Stagg High School students may attend ASB sponsored Dances but must have in their possession an official Stagg High School Identification (I.D.) and adhere to the following rules:

- 1 Guests must be registered and been approved by the Stagg Administration and have their applications and picture I. D. on file in the ASB Office one week prior to the dance.
- 2 All guests must be within the ages of 14 through 20 years old on the date of the dance, NO EXCEPTIONS MADE!
- 3 Students and guests must follow standards expected of Stagg HS students in their dress, behavior, and dancing.
- 4 No smoking, alcoholic beverages, or drugs are allowed at any school function.
- 5 Guests will not be admitted without a picture I.D., receipt or ticket, and must be accompanied by their Stagg host student.
- 6 All chaperones must be pre-approved and at least 25 years old. Chaperones should also clear the fingerprint and TB test scrutiny required for student contact by the Stockton Unified School District.
- 7 No admission to a dance will be made after 9:00 pm.
- 8 No re-entry privileges are allowed to any dance. Once a person leaves, they may NOT re-enter the dance.
- 9 No refunds are made; there are no exceptions to this policy!

IMPORTANT DATES/CALENDAR

August 1, 2017	10 th -12 th Grades Orientation
August 2, 2017	Freshmen Orientation
August 8, 2017	First Day of School
August 31, 2017	Back to School Night
September 4, 2017	Labor Day - No School
October 6, 2017	End of First Quarter
October 9 – 13, 2017	Fall Break - No School
November 10, 2017	Veterans Day No School
November 20 – 24, 2017	Thanksgiving Break - No School
December 15, 2017	Minimum day
Dec 18, 2017 -Jan 1, 2018	Winter Break- No School
January 11-12, 2018	End of Quarter Finals/Semester 1
January 15, 2018	Martin Luther King Jr. Day - No School
February 12, 2018	No School
February 19, 2018	President's Day - No School
March 23, 2018	End of Third Quarter
March 26 – April 2, 2018	Spring Break - No School
May 28, 2018	Memorial Day – No School
May 29, 2018	Senior Graduation/Minimum day
May 30, 31, 2018	Finals/Minimum days
May 31, 2018	Last day of school/End of 4 th Quarter/Minimum day

Every other Tuesdays beginning 8/22/17 will also be minimum days for teacher collaboration.

Congratulations to the class of 2018!!

Parents and Students:

Graduation is a special time in life. You will be hearing many things regarding our graduation ceremony over the course of the year. Please make sure to closely read any information that will be sent out or posted on our website. Seniors will have the opportunity to earn extra graduation tickets for the following:

- Owe no bills or fines (necessary to receive diploma)
- No unexcused absences during senior year
- No In-school or out of school suspensions for month of May
- Attending Senior Picnic/Activity and graduation practice

Overall, the behavior of our seniors at the ceremony will indicate that they respect themselves, their parents, and our school. We believe the ceremony should have dignity so that each of us can remember it with PRIDE. Please remember that every parent wants to hear their child's name called out and see them walk across the stage. We look forward to seeing you there.

IMPORTANT SENIOR DATES

September	Herff Jones Grad Fair 6pm TBA
November	Cap, Gown, Announcement Orders - Herff Jones
February	1 st Senior Class Meeting
March	2 nd /Final Senior Meeting & parent meeting
May	Seniors receive Graduation Packet
May 23-24	Senior Finals
May 25	Senior Picnic/Activity Day - Receive graduation tickets

SENIOR YEAR COSTS

Cap, gown, tassel	\$45 and up
Senior Trip	\$ TBD
Pictures	\$10 & up
Prom Tickets	\$50/single/\$90 couple and up (price may increase based on venue)

Senior News

August

Make sure courses meet graduation requirements and UC/CSU guidelines
Visit colleges you would like to attend
Apply for a Social Security Card - You will need it for college and work
Register for ACT or SAT
Join clubs/perform community service
Begin researching college scholarship opportunities (see counseling))

September

Finalize college choices
Compose and edit your personal statement for admissions
Gather letters of recommendations (3)
Contact counselor for college/career night

October

College applications from counseling or on line
Check qualifications for Educational opportunity program (EOP) information
Attend College Night
Update resumes, applications, letters of recommendations

November

Open window for UC/CSU applications
Request transcripts for colleges
Order caps, gowns, and announcements for graduation
Search scholarships and financial aid

December

Obtain and complete Free Application for Federal Student Aid (FAFSA)